

## Parent Instructions: You Can Book Me

### Electronic Sign Up for Grade 7 & 8 Parent Teacher Interviews for

**Thursday, November 10, 2016 at Mother Teresa High School.**

We are providing an opportunity for parents to book interviews electronically. Upon submission of booking you will receive an **e-mail confirmation** (with directions to cancel appointment if necessary). **E-mail confirmation might take up to 10 minutes** (depending on how busy server is).

In order to secure an interview time, click on the teacher's name. A link will take you to the booking calendar for that teacher. Please realize that there **is limited availability**. We ask that you please only try to book interviews where you feel there is a concern. Out of courtesy to other parents, please only book one time slot per teacher. If any questions on procedure, please contact main office or Mr. O'Connor (Vice-Principal). We appreciate your continued support. **If your network server at work is blocking you access from booking an appointment, please try booking an interview from home.**

In order to see more than one teacher's schedule at the same time, we suggest you open up multiple tabs in your web browser and view each teacher's schedule/availability in the different tabs

Teacher	Homeroom	Location	Notes
<b>Ms. Avery</b>		Gym	Ms. Avery will not be available.
<a href="#">Ms. Becchina</a>	7-02	Gym	
<a href="#">Ms. Brennan</a>	8-03	Gym	
<b>Ms. Hayes</b>		Room 130	Ms. Hayes (Resource Teacher) will be available in room 130.
<a href="#">Ms. Cameron</a>	7-01	Gym	
<b>Mr. Card</b>			Mr. Card will not be available for interviews
<b>Ms. Chiasson</b>		Room 130	Ms. Chiasson (Resource Teacher) will be available in room 130.
<a href="#">Mr. Connor</a>	7-07I	Gym	
<a href="#">Ms. Cote</a>	8-10I	Gym	
<a href="#">Ms. De Pippo</a>	8-04	Gym	
<a href="#">Ms. Francella</a>	7-04I	Gym	
<a href="#">Mr. Gauthier</a>		Gym	Filling in for Mr. Card
<a href="#">Mr. Guzzo</a>	7-08I	Gym	
<a href="#">Ms. Hall</a>	7-03	Gym	
<a href="#">Ms. Haucke</a>	808I	Gym	
<a href="#">Ms. Kinloch</a>		Gym	
<a href="#">Ms. Kirkham</a>	ECL	Gym	
<a href="#">Ms. Leahy</a>		Gym	
<a href="#">Ms. Lindale</a>		Gym	
<a href="#">Mr. Major</a>	8-05	Gym	
<a href="#">Ms. Mandia</a>	8-01	Gym	
<a href="#">Ms. Moreau</a>	8-07I	Gym	
<a href="#">Mr. Nicoletti</a>	8-09I	Gym	
<a href="#">Ms. Pendergest</a>	7-05I	Gym	
<a href="#">Mr. Quinn</a>	8-02	Gym	
<a href="#">Mr. Shannon</a>	7-06I	Gym	
<a href="#">Mrs. Torrie-Smith</a>	8-06I	Gym	
<b>Ms. Coyle</b>		Student Services	Guidance Teacher (students with last names N-Z).
<b>Mr. Hallarn</b>		Student Services	Guidance Teacher (students with last names G-M).

<b>Ms. Pierce</b>		Student Services	Guidance Teacher (students with last names A-F).
<b>Mr. Stephenson</b>		Main Office	Principal
<b>Ms. Villeneuve</b>		Main Office	Vice-Principal (students with last names N-Z)
<b>Mr. O'Connor</b>		Main Office	Vice-Principal (students with last names G-M).
<b><a href="#">Mrs. Kelly</a></b>		Main Office	Vice-Principal (students with last names A-F).